



## INVITATION TO BID (ITB14/00812)

### Crime Scene Vans

#### Clarification Questions and Answers (as of 02 July 2014)

- Q.1. With regards to Section 3b: Related Services, we would like to clarify whether the catalogs, instructions and operating manuals can be in any of these three languages English or Romanian or Russian and not necessarily in all of these languages?
- A.1. The catalogues, instructions and operating manuals can be submitted in any of the requested languages. No need for them to be in all these languages.
- Q.2. The DS requires a list of projects for the past 2 years, while Technical Bid – the information about the projects for the past 5 years. Are we expected to submit the list of projects for the past 2 years separately from the Track Record and experience?
- A.2. Section 6 (Technical Bid Form) is just the template to be used by bidders when submitting their offer. According to Data Sheet entry no. 28, bidders are required to list their completed and/or ongoing similar contracts for the past two years. This is the minimum requirement, but bidders are free to add information about similar contracts older than two years if that is deemed appropriate. Bidders should use the format under p. 1.3 of Section 6 (Technical Bid Form) in presenting such information.
- Q.3. Bidder Information Form: Latest Credit Rating (if any) – the question is whether this information is mandatory. If the Credit Rating is not available, what can serve as its substitute?
- A.3. This information refers to assessments done by credit rating and reporting agencies, such as Dunn and Bradstreet, Moody's Investor Services etc. If a bidder has previously ordered such a report, it should communicate which agency has done this report and the rating obtained. This rating would be an additional criterion used by UNDP to assess the financial strength of the bidder. This information is requested only if this kind of rating has been performed previously. The bidder will not be disqualified if this information is not available. As a substitute, UNDP will use the Latest Audited Financial Statements for the past two years (as requested by provisions under Data Sheet entry no. 26) to analyze the financial strength of bidders.